

DELTA VECTOR CONTROL DISTRICT

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Hector Cardenas
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Crystal Grippin
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Sheri D. Davis
Administrative Assistant

Andrea Troupin
Biologist

Mark Dyngge
Systems Administrator

Mark Nakata
Biologist

Minutes of the Board of Trustees – Wednesday, March 10, 2021

1. Roll Call:

Present: Greg Gomez, President; Belen Gomez, Secretary, Michael Cavanagh, Linda Gutierrez, Rosemary Hellwig, Larry Roberts, and Kevin Caskey.

Staff: Dr. Mustapha Debboun, General Manager; Sheri Davis, Administrative Assistant.

2. New Employee Introduction:

General Manager, Dr. Mustapha Debboun reported that the new Biologist, Andrea Troupin was unable to attend the meeting and will be introduced to the Trustees in April.

3. Consent Calendar:

The Administrative Assistant provided information on the following items:

Board Order #21 – 35019 Fastenal; Material to build fish feeders.

Board Order #22 – 35032 Frontier Precision; Field Seeker data collection subscription.

Board Order #23 – 35069 Dell Financial Services; 4 desktop computers.

Board Order #23 – WestAmerica Bank; Lease payment for fish facility and offices.

Following discussion, it was moved by Larry Roberts, seconded by Kevin Caskey, and the Board members unanimously approved the consent calendar as presented.

4. Public Forum:

Two Members of the public were present to express concerns regarding mosquitoes in their neighborhood. The General Manager addressed their concerns, and informed that they are welcome to contact him at his office to discuss their concerns at any time.

5. Staff Presentations:

Two recorded presentations by Scientific Program Manager, Crystal Grippin and Biologist, Javier Valdivias were viewed. The General Manager also reported that current posters are displayed in the laboratory hallway for viewing.

6. Agency Spotlight:

The General Manager discussed the submission process and application to Mosquito and Vector Control Association of California (MVCAC) to spotlight Delta Vector Control District's (DVCD) new mosquitofish rearing facility in the MVCAC website.

7. Staff Report:

The General Manager reported that employees are not mandated to take the COVID-19 vaccination but are given the option to take time off during work hours to obtain it if they choose to do so.

The District has 10 returning seasonal employees, and is currently interviewing for the remaining 11 employees needed for the 2021 mosquito season.

The General Manager discussed the new format of the 2020 DVCD Annual Report.

The General Manager informed the Board of Trustees that he was the 2021 recipient of the American Mosquito Control Association (AMCA) national and prestigious Meritorious Service Award during the 2021 AMCA Annual Conference on March 2, 2021.

8. Surveillance 2021:

The General Manager provided information on the new District's plan for the integrated Urban Vector Control Program to be implemented during the 2021 season to provide efficient and focused vector control with improved results and costs reduction.

9. Request to Increase Credit Card Limit:

The Administrative Assistant requested approval to increase the collective credit card limit from \$10,000 to \$25,000. The increase does not affect the budget, but will allow the necessary funds in heavy use months.

Following discussion, it was moved by Rosemary Hellwig, seconded by Belen Gomez, and the Board members unanimously approved increasing the collective credit card limit to \$25,000.

10. Proposed New Classification – Community Education and Outreach Coordinator:

The General Manager requested approval to add a new employee classification beginning January 1, 2022.

Following discussion, it was moved by Kevin Caskey, and seconded by Rosemary Hellwig to table and incorporate it into the 2021-2022 Budget for review in June.

11. Assessment Benefit Analysis for Invasive *Aedes aegypti*:

The General Manager reported that the survey has been finalized, and the District residents should be receiving the surveys in the mail soon, and SCI Group representative will attend the May Board Meeting to present survey results.

12. Enterprise Fleet Management:

The General Manager reported that there has been a delay in production of the vehicles. Delivery has been estimated to be late April or early May. Since the nearest dealership to receive the vehicles is in Clovis, the General Manager requested approval to pay a delivery fee of \$170 per vehicle from Clovis to Visalia.

Following discussion, it was moved by Michael Cavanagh, seconded by Larry Roberts, and the Board members unanimously approved to pay a delivery fee of \$170 per vehicle.

13. The meeting of the Board of Trustees was adjourned at 5:47 p.m.

Dr. Mustapha Debboun, Recording Secretary