

# **DELTA MOSQUITO & VECTOR CONTROL DISTRICT**

Dr. Mustapha Debboun  
*General Manager*

Hector Cardenas  
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Mir Bear-Johnson  
*Assistant Manager*

Crystal Grippin  
*Scientific Program Manager*

Erick Arriaga  
*Community Education &  
Outreach Coordinator*



Minutes of the Board of Trustees – Wednesday, February 2, 2022

## **1. Roll Call:**

Present: Greg Gomez, President; Belen Gomez, Secretary; Larry Roberts, Linda Gutierrez, Michael Cavanagh, Rosemary Hellwig, and Kevin Caskey.

Absent: None

Staff: Dr. Mustapha Debboun, General Manager; Mir Bear-Johnson, Assistant Manager; Sheri Davis, Administrative Assistant

## **2. Election:**

Following discussion, it was moved by Michael Cavanagh, seconded by Larry Roberts to nominate Greg Gomez as Board President. It was moved by Michael Cavanagh, seconded by Greg Gomez to nominate Belen Gomez as Board Secretary. It was moved by Michael Cavanagh, seconded by Larry Roberts and the Board members unanimously approved this slate of officers.

## **3. Oath:**

Greg Gomez, Linda Gutierrez, Michael Cavanagh, and Rosemary Hellwig signed their oaths of office for reappointment to the Board.

## **4. Consent Calendar:**

Following discussion, it was moved by Rosemary Hellwig, seconded by Belen Gomez, and the Board members unanimously approved the consent calendar as presented.

## **5. Public Forum:**

None

**6. Staff Report:**

The General Manager presented that the District operations continued with preventive winter maintenance and repairs of vehicles and pesticide equipment, building maintenance, i.e., painting, decluttering and creating office space, began recruiting for two full time vacant positions, i.e., Vector Control Technician III/Mechanic and Biologist/Entomologist, two staff members observed Drone training with Kings Mosquito Abatement District staff members, and the General Manager e-mailed an outreach letter to local District officials and those in the nearby cities informing them of our upcoming collaborative pilot field project with Oxitec's innovative and environmentally sustainable *Aedes aegypti* male mosquito control technique to the Central Valley.

**7. Quarterly Expense/Revenue Report:**

The Administrative Assistant presented the expenditures through December 31, 2021 were as expected for mid-year. The only line item over budget is Vehicles, which includes the purchase to replace T-2. We received all but the \$1000.00 deductible from insurance that is reflected in the revenue. The revenue projection looks good. The first distribution of assessment money was received in December as well as unanticipated COVID-19 relief funds of \$188,365.00.

**8. Vacation Policy:**

Following discussion, it was moved by Larry Roberts, seconded by Kevin Caskey, and the Board members unanimously approved the updated Vacation Policy as presented.

**9. Enterprise Fleet Management:**

Following discussion, it was moved by Belen Gomez, and seconded by Greg Gomez, and the Board members unanimously approved the paying off of the lease for 10 Enterprise Fleet using the COVID-19 Relief Funds.

**10. Community Education & Outreach Event Canopy:**

Following discussion, it was moved by Michael Cavanagh, seconded by Rosemary Hellwig, and the Board members unanimously approved the purchase of an updated outreach event canopy.

**11. Wash Bay Drain and Plumbing:**

Following discussion, it was moved by Larry Roberts, seconded by Michael Cavanagh, and with the exception of Kevin Caskey who abstained, approved by the Board members to move forward with the repair of the wash bay drain and plumbing.

**12. Drone Trailer:**

Following discussion, it was moved by Michael Cavanagh, seconded by Greg Gomez, and the Board members unanimously approved the purchase of the presented trailer for use of the Drone.

**13. Inspection Warrant:**

The General Manager discussed the annual seeking and signing of the Inspection Warrant from our Attorney and answered questions from the Board members.

**14. Arbovirus Testing for Tulare and Kings Mosquito Abatement District:**

Following discussion, it was moved by Rosemary Hellwig, seconded by Kevin Caskey, and with the exception of Michael Cavanagh who abstained, the Board members agreed to testing for Tulare and Kings Mosquito Abatement Districts in 2022.

**15. Resignation of Administrative Assistant:**

Following discussion, it was moved by Belen Gomez, and seconded by Linda Gutierrez, and the Board member unanimously approved the Administrative Assistant to receive fifty percent of earned sick pay.

**16. Closed Session §54957:**

Adjourned to closed session pursuant to Government Code Section 54957.

**17. Adjournment:**

It was moved by Greg Gomez, seconded by Larry Roberts, and unanimously approved to adjourn the meeting of the DMVCD's Board of Trustees at 6:27 p.m.

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Dr. Mustapha Debboun, Recording Secretary